



**THE CITY OF NEW BRUNSWICK**  
**OFFICE OF RENT CONTROL**  
**DEPARTMENT OF PLANNING, COMMUNITY**  
**& ECONOMIC DEVELOPMENT**

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**REQUEST FOR CERTIFICATION OF**  
**ALLOWABLE RENT AT RENTAL PROPERTY**

Date: \_\_\_\_\_

Fee: \$10 per unit

Rental Property Address \_\_\_\_\_

How Many Units? 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_ 4 \_\_\_\_\_ 5 \_\_\_\_\_ 6 \_\_\_\_\_ More \_\_\_\_\_

Name of person seeking request \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone # \_\_\_\_\_ Email \_\_\_\_\_

Do you have a copy of the lease? \_\_\_\_\_ Yes \_\_\_\_\_ No

Questions or comments?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*The purpose of this certification is to ensure that an established rental unit being purchased by a prospective owner is in compliance with the City of New Brunswick's rent control ordinance (5.80). The calculations you receive are what the Rent Control Office deems as the allowable base rent to be charged, per registration forms submitted.*

*It is the responsibility of the new landlord/owner to investigate and verify any overcharges prior to purchasing a rental property as well as correcting a rental overcharge once he/she purchases a rental property.*

**Signature:** \_\_\_\_\_

Fee: \$ \_\_\_\_\_ Check # \_\_\_\_\_

***Please allow 10 business days to process your request.***

Rent Verified By: \_\_\_\_\_

Date: \_\_\_\_\_