

Planning Board  
City of New Brunswick  
January 10, 2012

Roll Call:

x	Robert Colonna, Chair
x	Linda Hunter
x	David Fitzhenry
x	Suzanne Ludwig
x	Maria Torrisi
	Tom Valenti
x	Michael Drulis (Class I)
x	Kevin Jones (Class II)
x	Betsy Garlatti (Class III)
x	Luis Berrios (Alternate #1)
x	Tony Barber (Alternate #2)

Open Public Meetings Statement was read

Salute to the Flag

Reorganization of the Board:

Mr. Patterson, as Board Secretary acted as the temporary chairman of the meeting

**Nominations for Chairperson**

Nomination: Robert Colonna. No other nominations were made.

Motion: Hunter

Second: Ludwig

Approved unanimously

Mr. Colonna took over as chairperson of the meeting.

**Nominations for Vice-Chairperson**

Nomination: Suzanne Ludwig. No other nominations were made.

Motion: Jones

Second: Fitzhenry

Approved unanimously

### **Nominations for Board Secretary**

Nomination: Glenn Patterson. No other nominations were made.

Motion: Garlatti

Second: Hunter

Approved unanimously

### **Appointment of Board Attorney**

Benjamin Bucca, Esq No other nominations were made.

Motion: Fitzhenry

Second: Garlatti

Approved unanimously

### **Appointment of Board Planner**

Mr. Patterson explained that a fair and open request for proposals was made. CME and Bignell responded. Staff was recommending Bignell

Nomination for Appointment: Bignell & Associates No other nominations were made.

Motion: Ludwig

Second: Hunter

Approved unanimously

### **Appointment of Board Engineer**

Mr. Patterson explained that staff was recommending that City Engineer, Tom Guldin was recommended as the Board's primary engineer. Additionally, D&R Engineering was recommended as the supplemental and conflict engineer. A fair and open request for the supplemental engineer was made . Six firms responded. Staff was recommending D&R.

Tom Guldin. No other nominations were made.

Motion: Drulis

Second: Garlatti

Approved unanimously

D&R Engineering. No other nominations were made.

Motion: Garlatti

Second: Torrasi

Approved unanimously

### **Appointment of Supplemental Engineer for Hydraulic Modeling**

Mr. Patterson explained that occasionally applications require that a computer simulated modeling of water demand be done to determine if the existing system is adequate. The modeling is done on a proprietary software system that the City contracted with Hatch Mott McDonald to prepare. Hatch Mott charges to run the system each time it is used. We are looking as to how we can charge this cost to the application rather than the City picking up the cost. It is complicated to do this as the City's purchase order system is not geared to handle this type of request. As a first step in enabling the City to have authorization to charge the applicant's escrow account, we

are looking for the Board to authorize Hatch Mott to do this work as part of an application review.

Nomination for Supplemental Engineer for Hydraulic Modeling  
Hatch Mott McDonald. No other nominations were made.

Motion: Garlatti

Second Ludwig

Approved unanimously.

**Meeting Schedule**

2<sup>nd</sup> Tuesday of the month, with March and April meetings on the 3<sup>rd</sup> Tuesday.

Garlatti

Jones

**Designation of Minor Site Plan Committee by appointment of the Chairman**

Kevin Jones	Class II PB member
Glenn Patterson, AICP, PP	Bd. Secty and Director of Planning
Mark Siegle, AICP, PP	Principal Planner
Thomas Guldin, PE	City Engineer
Hank Bignell, PP	Planner to the Planning Board
Ken Krug	Fire Subcode Official
Bill Schrum	Construction Code Official

**Designation of Minor Subdivision Committee by appointment of the Chairman**

Kevin Jones	Class II PB member
Mayor Cahill or his PB Designee	Class I PB member
Betsy Garlatti	Class III PB Member
Glenn Patterson, AICP, PP	Bd. Secty and Director of Planning
Mark Siegle, AICP, PP	Principal Planner
Thomas Guldin, PE	City Engineer
Hank Bignell, PP	Planner to the Planning Board
Ken Krug	Fire Subcode Official
Bill Schrum	Construction Code Official

Minutes

Approval of the minutes of the Board's December 13, 2011 meeting

Motion by: Torrisi,

Second by: Hunter  
Approved unanimously

Resolutions of Memorialization:  
None

Old Business:  
None

New Business:  
None

Board Discussion  
Training session discussed for the March Meeting  
Master plan re-exam report distributed to Board members

Adjournment