



# City of New Brunswick's Rent Control Office 2016 Residential Rental Registration Form

P.O. Box 269 – 25 Kirkpatrick St.  
New Brunswick, NJ 08903  
732-745-5050 (phone) 732-565-7532 (fax)  
<http://www.thecityofnewbrunswick.org>

Office Use Only:

Check#: \_\_\_\_\_  
Money Order #: \_\_\_\_\_  
Check payable to: the City of New Brunswick

Property Address: \_\_\_\_\_  
New Brunswick, New Jersey 08901

Number of Units \_\_\_\_\_

Fee (\$25.00 per Unit): \_\_\_\_\_

CHECK HERE IF 2-FAMILY OWNER OCCUPIED

A late fee of \$5.00 per unit will be assessed on forms received after April 30, 2016

## Owner Information

Email: \_\_\_\_\_

Owner Name	Owners Mailing Address:	City	State	Zip Code	Day Phone #	Evening Phone #	Share
Owner Name	Address	City	State	Zip Code	Day Phone #	Evening Phone #	
Managing or Natural Members name if LLC, Corp, etc.:	Address	City	State	Zip Code	Day Phone#	Evening Phone #	
If Using a P.O. Box for mailing address-	Provide Physical Address here:	City	State	Zip Code	Day Phone#	Evening Phone #	
Middlesex County Representative (State Required for out of county owners)	Address	City	State	Zip Code	Day Phone #	Evening Phone#	
Emergency Contact Name	Address	City	State	Zip Code	Day Phone #	Evening Phone #	
No-Tenant Exemption Filed	Year Filed	Year Expiring	Requesting 3yr - Exemption Renewal		\$25 Fee upon Renewal		
YES <input type="checkbox"/> NO <input type="checkbox"/>			YES <input type="checkbox"/> NO <input type="checkbox"/>				
Agent for Property, if any	Address	City	S	Zip Code	Day Phone #	Evening Phone #	
Superintendent's Name	Address	City	State	Zip Code	Day Phone #	Evening Phone #	
Oil Fuel Provider	Address	City	State	Zip Code	Day Phone #	Evening Phone #	

I certify under penalty of law that the information provided in this document is true and accurate. I am aware that there are significant penalties for submitting false or inaccurate information.

\_\_\_\_\_  
Signature of Owner/Landlord or Authorized Representative

\_\_\_\_\_  
DATE

2016 Allowable Base Rent Increase (CPI) 2.6%

Property Address: \_\_\_\_\_  
 New Brunswick, New Jersey 08901

**Unit Information**

*“Unit rent can only be increased once every 12 months.”*

Example Only →	Unit #	Sq. ft of Unit	TOTAL Number of ROOMS	TOTAL Number of BEDROOMS	TOTAL Number of OCCUPANTS	Monthly Rent on April 1, 2016	Start Date of Lease In Effect On 4/01/16	Check only if Landlord Provides These Utilities					Previous Year's Rent	VACANT
								Heat	Gas	Electric	Water	Sewer		
	1	750	5	2	2	\$1,025.00	6/1/2015	x	x	x	x	x	\$1,000.00	x

**NOTE:** If your lease is a month to month or a verbal agreement you **MUST STILL PROVIDE THIS OFFICE WITH A ‘LEASE START DATE’**.  
*Unit rent can only be increased once every 12 months.*

*I certify under penalty of law that the information provided in this document is true and accurate. I am aware that there are significant penalties for submitting false or inaccurate information.*

\_\_\_\_\_  
 Signature of Owner/Landlord or Authorized Representative

\_\_\_\_\_  
 DATE